

BUFFALO TEACHERS FEDERATION, INC.

SECOND REPORT OF ELECTIONS COMMITTEE

March 11, 2021

COMMITTEE MEMBERS

Mary Favata, Chairperson, #198
Janine Williams #206
Mike Jeffers #131@4
Chelsey Waz #48@39

Brian Hilton, Secretary, #33
Kathleen Kinney #19
Gabrielle Lockwood #45

I. CAMPAIGNING

A. PROVOCATOR – New Procedure

1. All information that will be contained in the campaign edition of the *Provocator* will be submitted directly to Mary Favata, mfavata541@gmail.com and Brian Hilton, brian14209@aol.com no later than 4:30 PM on Monday, April 12, 2021. All candidates will be sent complete directions on March 31, 2021.
2. As a candidate, you have the opportunity to submit the following for publication:
 - a. A platform statement strictly limited to 200 words with the exception of the Presidential and Vice Presidential candidates who shall be allotted 400 words. All platform statements must be typed in Microsoft Word using Times/Times New Roman, with font size 12.
 - b. A head shot photo in either jpg or gif (100k max. 150 x 200 pixels) and not embedded in the platform statement.
 - c. The list of credentials outlining your Union activities during the 2019-2020 and 2020-2021 school years. This checklist will be mailed to candidates on March 31.
 - d. The deadline for submissions is Monday, April 12, 2021 by 4:30 PM.
3. Advertisements in the campaign edition of the *Provocator* may be purchased by candidates and emailed to Mary Favata, mfavata541@gmail.com and Brian Hilton, brian14209@aol.com. Payment for ads should be mailed separately to the BTF, attention Mary Favata, Elections Chairperson.

Provocator advertising size and cost information:

Eighth page	4.75 width (horizontal x 2.5 height (vertical)	\$150
Quarter page	4.75 width x 5.0 height	\$250
Half page	10.0 width x 6.5 height	\$400
Full page	10.0 width x 13.0 height	\$550

4. Order of candidate placement in the election issue of the *Provocator* will be determined by lottery on April 13, 2021 at 4:30 PM. Candidates may watch the lottery, email Mary Favata to receive the Zoom link. Except for the President and Vice President, candidates for BTF office will be grouped together in the category in which they are running.
5. The Elections Committee reserves the right to edit the content of the *Provocator*.

B. OTHER CAMPAIGN MATERIAL

1. All printed material shall bear the identification of those responsible for its contents.
2. All candidates for office are responsible for the distribution of their campaign materials.
3. THE BUFFALO PUBLIC SCHOOLS PONY AND THE BOARD'S E-MAIL, SHALL NOT BE USED BY A CANDIDATE FOR THEIR CAMPAIGN.
4. All candidates for office must arrange and pay for their own campaign materials. No candidate may use BTF machinery.
5. In order to ensure equal opportunity for all candidates to reach all teachers in all schools, a list of schools, the number of teachers at each school and current list of members of the Council of Delegates shall be made available to all candidates.
6. In keeping with the long-standing policy of the Council of Delegates, membership lists shall not be made available to any candidate. However, any candidate may make arrangements to have direct mailings made to all BTF members through the BTF office. The entire cost of such mailings, including clerical costs shall be borne by the individual candidate. Specific guidelines for such mailings will be emailed to the candidates.

C. SCHOOL VISITATIONS

1. If visitations are permitted by public health and district policy, all candidates shall limit such visitations to lunch periods and the time before and after school sessions.

II. GROUP AFFILIATION PROCEDURES

- A. Candidates will be listed by name only. No group affiliations will be designated on the ballot.

III. IMPORTANT DATES

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| A. Nominations | March 11–25, 2021 (Thursday-Thursday) |
| B. List of nominations | March 31, 2021 (Wednesday) |
| C. Deadline | April 12, 2021 4:30 PM (Monday) |
| D. Deadline for platform statements | April 12, 2021 4:30 PM (Monday) |
| E. Deadline for Declination | April 12, 2021 4:30 PM (Monday) |
| F. Lottery | April 13, 2021 4:30 PM (Tuesday) |
| G. Election Voting Window | May 3, 2021 Opens 9:00 AM (Monday)
May 17, 2021 Closes 11:59 PM (Monday) |
| H. Candidates notified of results | May 19, 2021 (Wednesday) |
| I. Final Election Report | May 20, 2021 Council of Delegates (Thursday) |