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BUFFALO TEACHERS FEDERATION, INC
271 Porter Avenue, Buffalo, NY 14201

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PROCEDURES ELECTING DELEGATES TO
THE NYSUT CONVENTION

1. The election will be supervised by the Conventions Election Committee. Members of this committee shall be ineligible to be candidates.
2. Members will elect a maximum of 25 convention delegates and a maximum of 25 successor delegates for a term of three (3) years. Delegates and successor delegates will be voted separately and ranked in order of votes received. (The highest total will be #1, etc.) The 25 candidates receiving the greatest number of votes shall be elected.
3. A member may be a candidate for one position, either delegate or successor delegate.
4. The BTF will equally fund locally credentialed convention delegates to the Conventions for transportation and housing as arranged by the BTF. Delegates may be provided with an allowance for food. Each delegate's funding shall be subject to compliance with attendance regulations, which may be established by the Council of Delegates and Executive Committee.
5. Challenges regarding a misapplication of these rules must be submitted, in writing to the Conventions Election Committee no later than five days following the event which gives rise to the challenge. In the event that the Conventions Elections Committee's decision is unsatisfactory to the individual filing the challenge, their decision may be appealed to the Executive Committee. In the event that the Executive Committee's decision is unsatisfactory to the individual filing the challenge, their decision may be appealed to the Council of Delegates.
6. **Timetable for Election Procedures** – (Events starred (*) will be open to observers designated by the candidates.)

November 18 – December 14, 2021

Notice of the positions to be filled shall be distributed to all teachers:

- a) Delegate Chairpersons will receive slingers for posting on faculty bulletin boards.
- b) A **President's Report** will be issued listing the positions.

Nominations will be accepted provided they are mailed to the Conventions Delegate Committee, c/o BTF by certified mail, return receipt requested, or hand-delivered to the BTF Offices during normal business hours, (9-5) when the office is open.

Petitions must be received prior to the closing of nominations at 4:30 p.m. on Tuesday, December 14th. Candidates who hand-deliver nomination forms must obtain a receipt for the nominating petition and must retain this receipt for any possible challenge related to the delivery of such petition. This receipt is the only proof that will be accepted as evidence of timely submission of the petition.

Nominations must be made on the forms, which will be printed on the **President's Report** or on any reproduction, provided all pertinent information is present.

Such petitions will carry the acceptance of the nomination for the position by the candidate.

- * **Events starred (*) will be open to observers designated by the candidates.)**

Petitions for successor delegate will require the signature of three (3) BTF members, other than the candidate.

Nominations will close at 4:30 p.m. on December 14, 2021

* **December 15, 2011 – 4:30 p.m.**

A lottery drawing will be held at the BTF Office to determine position on the ballot for candidates.

December 17, 2021

The Convention Election Committee shall provide each candidate with the list of schools and the number of teachers at each school. Additionally, all candidates are permitted to view a listing of BTF members at the BTF Offices, 271 Porter Avenue during normal business hours (9-5) when the Office is open.

In keeping with the long-standing policy of the Council of Delegates, copies of membership lists shall not be made available to any candidate. However, any candidate may make arrangements to have direct mailings made to all BTF members through the BTF Office. The entire cost of such mailings, including clerical costs shall be borne by the individual candidates. Specific guidelines for such mailings will be available December 17, 2021. Advance notice of five (5) business days prior to the desired mailing date shall be required.

January 5, 2022

Ballots will be mailed to BTF members.

January 20, 2022

All ballots must be mailed and received by 4:00 p.m. at the designated Post Office Box.

No write-in votes will be counted.

January 21, 2022 – 8:30 a.m.

Ballots will be picked up at the Post Office, opened and counted.

* **January 26, 2022**

In the event of a tie for the 25th position, a run-off lottery will be held. Candidates in the run-off lottery shall be those individuals tied in the voting. Tied candidates' names shall be drawn to determine the 25th position by a member of the Elections Committee on January 26, 2022 at 4:30 p.m. Candidates involved may be present for the drawing.

Winners will be announced at the February Council of Delegates meeting. Complete results will follow in a **President's Report** and will be published in the **Provocator**.

(Adopted: 11/18/21)

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